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| **Summary of Proposed Research**  |

**Project Title:**

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|       |

**Lead Investigator:**

|  |  |  |
| --- | --- | --- |
| Name:      | Institution/Position:      | Phone:       |

**Co- Investigators:**

|  |  |  |
| --- | --- | --- |
| Name:      | Institution/Position:      | Phone:       |
| Name:      | Institution/Position:      | Phone:       |
| Name:      | Institution/Position:      | Phone:       |

**How does the research relate to operational objectives and strategic priority areas?**

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**Research Project Details:**

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| --- | --- |
| Is the research a collaboration with Faculty, Institute or School staff? If yes, provide details:       |  [ ]  Yes [ ]  No |
| Is the research project a collaboration with external organisations or agencies? If yes, provide details:       |  [ ]  Yes [ ]  No |
| Is the research project a student project? If yes, student name:        Course details:        Supervisor/s:        |  [ ]  Yes [ ]  No |
| Is the research project funded? If yes, provide details:        |  [ ]  Yes [ ]  No |
| What is the expected time-frame for the project? | Start date:      Completion date:       |
| What level of risk is the research?(see Research Risk Assessment checklist <provide link>)–also human ethics website<provide link>)Provide details:        |  [ ]  Negligible risk [ ]  Low risk [ ]  High risk |

**Indicate the role/s of each of the investigators in the project and their workload / time commitment.**

|  |  |  |
| --- | --- | --- |
| Name:      | Role/s in project:      | Workload / Time commitment:       |
| Name:      | Role/s in project:      | Workload / Time commitment:       |
| Name:      | Role/s in project:      | Workload / Time commitment:       |

**Have workload / time commitments been discussed with appropriate line manager/s?**

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| **[ ]** Yes **[ ]** NoProvide details:       |

**What other resources / support do you need from [NAME] to undertake the research?**

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**Aims of the research:**

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**Rationale for conducting the research:**

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**Brief description of methodology:**

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**Expected outcomes of the research:**

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**Dissemination of research results and outcomes:**

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|  [ ]  Internal report to **NAME** / **INSTITUTION** [ ]  Conference presentation(s) [ ]  Report to external organisation [ ]  Journal / Book publication(s)  [ ]  Student thesis [ ]  Other:       |

**Signatures:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name:** | **Signature:** | **Date:** |
| Investigator 1 |       |  |       |
| 2 |       |  |       |
| 3 |       |  |       |
| 4 |       |  |       |
| Head of Service / Line manager |       |  |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Approved: | Name: | Signature: | Date: |
|  [ ]  Yes [ ]  No |       |  |       |

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| **NOTE: If the research is a collaboration with Faculty/Institute or School staff or with external organisations or agencies, please attach evidence (e.g. email, letter) of their approval to be involved in the research.** |

## THIS DOCUMENT

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## JOIN US!

The resources we have developed are part of a research project investigating

* How to embed evaluation and research into curriculum design and delivery for quality improvement, quality assurance and scholarship, focused on the teaching team of an award degree curriculum
* The impact and effectiveness of designing quality enhancement using the “teaching team and the award degree curriculum” unit of analysis

If you decide to use and build on our work, please let us know

Dr Jo-Anne Kelder jo.kelder@utas.edu.au (**Corresponding author)**

A/Prof Andrea Carr A.R.Carr@utas.edu.au

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**Dr Harriet Speed, Associate Professor Andrea Carr and Dr Jane Skalicky** developed the documents supporting the ethical management of research.